

A black and white photograph of two men on the deck of a sailboat. They are looking out at a vast, choppy ocean under a cloudy sky. One man is pointing towards the horizon. The sailboat's rigging and sails are visible on the left side of the frame.

Quick Reference Guide Supplier Forms

GEP Smart

Supplier Invitation

You will receive the below invitation email from the buyer to fill in the form.

Dear Test Trainer,

You have been sent an additional form.

You can use the following link to start filing the form and take the required action: <https://smartuateu.gep.com/PartnerManagement/Form/FormSurveyResponse?dd=YnBjPTcwMDIyMTY1JmRjPTEzNzAmY2M9NTM4OTg0MDQwMDAwMDImY2w9ZW4tVVM1&oloc=105&md=bTOxQQ2&cc=wglrVjhi85Mc+VZXYzbVow==&b=0&c=NzAwMjIxNjU1>

Here are the details:

Additional Form Sent by: Straumann

Form Name: Test form QRG

Due Date: Evergreen


Created By: [Created By]

Supplier Location: [Location Info]

Belongs To P&S Category Family: [PNS Info]

Belongs To GMSG Category Family: [GMSG Info]

The timeline to respond to the form Expires soon.



Click the link to respond to the Form.

Viewing Forms

As a Supplier, you will receive the form to fill in all the details required by the buyer. You can view the form under My Task.

Click **My Task**, to view the Forms.

The screenshot displays the 'My Tasks' section of the Straumann Group Supplier Profile. The sidebar on the left contains navigation options: Home, My Tasks (highlighted with a red box and a red arrow), Create, and Supplier Profile. The main content area shows a 'My Tasks' header with tabs for 'DRAFT (0)', 'ACTION PENDING (2)', and 'FOLLOW UP (0)'. Below the tabs, there are two cards: 'Scorecard 1' and 'Form 1'. The 'Form 1' card is highlighted with a red box. Below the cards is a table with columns: 'Form Name', 'Form Type', 'Status', and 'Created By'. The table contains one row: 'Test form QRG', 'Additional Form', 'Published', and 'Vlad-Paul Tanase'. At the bottom, there is a pagination control showing 'Rows Per Page: 10' and '1 - 1 Of 1'.

Action Pending

As a Supplier, you can view the form, under the Action Pending tab. Click on the form name to begin.

Click **Action Pending** tab, to view the Form.

The screenshot shows the 'My Tasks' section of the Straumann Group UAT interface. The 'Action Pending' tab is selected, showing a 'Form' card with a count of 1. Below the card is a table with the following data:

Form Name	Form Type	Status	Created By
Test form QRG	Additional Form	Published	Vlad-Paul Tanase

At the bottom of the table, there is a pagination control showing 'Rows Per Page: 10' and '1 - 1 Of 1'.

Submit Response

As a supplier, you can respond to the form. Select the form you want to respond to from the left pane.

The screenshot shows a mobile application interface titled "COPY OF TEST FORM QRG". On the left, there is a navigation pane with a collapsed "QGR" section and a selected "QRG quizz" section. The main content area displays two questions:

- Q1. Question 1**: A dropdown menu with "Select" and "Option 1" visible.
- Q2. Question 2**: Two radio button options: "Option 1" (which is selected) and "Option 2".

At the bottom right of the screen, there are two buttons: "SAVE" and "SUBMIT". An orange arrow points from a callout box labeled "Click Submit." to the "SUBMIT" button.

Other Actions

Click the **Actions** menu to view the options you can perform on the form.

The screenshot shows a web interface for editing a test form. At the top, a header bar contains a back arrow, a document icon, and the text "COPY OF TEST FORM QRG". On the left, a sidebar is partially visible with a "QGR" section and a "QRG quizz" item. The main area displays two questions: "Q1. Question 1" with a dropdown menu showing "Select" and "Option 1", and "Q2. Question 2" with two radio button options: "Option 1" (checked) and "Option 2" (unchecked). On the right side, an "Actions" menu is open, listing the following options: "Export PDF", "Export Word", "Export Excel", "Import Response", "View Log", and "Delegate".